

## SOLANO COMMUNITY COLLEGE DISTRICT

### POLICY AND ADMINISTRATIVE PROCEDURE

1050

**POLICY:** The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are adopted to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended.

All policies established by the Board become effective immediately upon their adoption unless an effective date is specified at the time of passage.

Administrative procedures are to be issued by the Superintendent/President as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Superintendent-President.

Copies of all policies and administrative procedures shall be readily available at the College Library, on the College Web site and such other places authorized by Superintendent-President.

**REFERENCES/  
AUTHORITY:**

California Education Code Section 70902

Accreditation Standards IV.B.1.b & e

Solano Community College District Governing Board

**BP1050**

**ADOPTED:** July 7, 1982

**REVISED:** June 6, 2007; Reviewed October 20, 2010